



PHILIPPINE SCIENCE HIGH SCHOOL
MIMAROPA REGION CAMPUS

REQUEST FOR QUOTATION
FORM AND NOTICE

Project: **SUPPLY & DELIVERY OF OFFICE FURNITURES (LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES & ETC.)**

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **NINE HUNDRED FIFTY-SIX THOUSAND PESOS (Php 956,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY & DELIVERY OF OFFICE FURNITURES (LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES & ETC.)**

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

SUPPLY & DELIVERY OF OFFICE FURNITURES (LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES & ETC.)

Lot 1 - 5pcs Locker (4x2) & 22pcs Locker (4x3)	ABC: Php 486,000.00
Lot 2 - 10pcs Heavy Duty Racks & shelves	ABC: Php 180,000.00
Lot 3 - 2pcs Cabinet & Shelves	ABC: Php 40,000.00
Lot 4 - 2pcs Industrial Tool Cabinet	ABC: Php 100,000.00
Lot 5 - 3pcs Customized Cabinets	ABC: Php <u>150,000.00</u>
TOTAL ABC:	Php 956,000.00

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet
- i.) Warranty Certificate

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. ELIAZAR M. FIRMALO, (0933-337-2203 / bacsec@mrc.pshs.edu.ph on **November 04 - 07, 2019** from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **November 07, 2019, 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


MERIAM F. FALLAR
Administrative Officer V
BAC Chairperson



REQUEST FOR QUOTATION

Quotation No.:

2019-10-PR130

Date:

30-Oct-19

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO).

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE TAX (VAT) INCLUSIVE					
Lot 1	5	pc	Locker (4x2)		
			8-Doors		
			Dimensions: W60in X D18in X H60in		
			With Keylock or Padlock		
	22	pc	Locker (4x3)		
			12-Doors		
			Dimensions: W60in X D18in X H60in		
			With Keylock or Padlock		
Lot 2	10	pc	Heavy Duty Racks & shelves		
			Open Type Steel Shelving		
			Overall Dimension : 72"Height x 60"Width x 18"D		
			High quality cold-rolled steel		
			Slotted Upright Frames: 2.0mm x 1.5" x 1.5"		
			Gauge No. 22 for shelving		
			07-Adjustable shelves (clearance per shelf = 10"Height)		
			With triangular bracing for anti-sway purposes		
			100 Kilograms maximum load per shelf		
			Powder coated finish: Gray color		
Lot 3	2	pc	Cabinet & Shelves		
			6 Drawers with Lock, Powder Coated		
			2 Side Compartments with Shelves & Locks, Built-in Steel Handles		
			Atleast 27 x 33 x 18 inches		
Lot 4	2	pc	Industrial Tool Cabinet		
			Color: Blue		
			Overall Dimension : 72"Height x 48"Width x 24"D		
			48 pcs Tiny Stackable Bins - 5.5" x 4.375" x 4.5"		
			48 pcs Small Stackable Bins - 7.5" x 5.75" x 4.25"		
			18 pcs Medium Stackable Bins - 10.5" x 5.75" x 4.25"		
			12 pcs Large Stackable Bins - 11" x 8.375" x 6.25"		
			6 pcs X-Large Stackable Bins - 19" x 8.375" x 6.125"		
			(Please refer to attachment for a detailed information)		
Lot 5	3	pc	Customized Cabinets		
			Closed: Dimensions: W48in X D32in X H60in		
			Open: Total Dimensions: W144in X H60in		
			Panel #1: W23in X D6in X H60in		
			Panel #2: W24in X D10in X H60in		
			Panel #3: W48in X D16in X H60in		
			Panel #4: W24in X D10in X H60in		
			Panel #5: W23in X D6in X H60in		
			(Please refer to attachment for a detailed information)		
			Nothing Follows		
			TOTAL		

DELIVERY TERM:

DELIVERY TIME: DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO).

PAYMENT TERM: 30 Calendar Days Upon Receipt of Purchase Order (PO)

Very Truly Yours,


ELIAZAR M. FIRMALO
A. O. III - Supply Officer II
Mob. No.: 0933-3372203(Sun)
Email: bacsec@mrc.pshs.edu.ph

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company
Representative: _____

(Signature over Printed Name)

Company Name: _____

Address: _____

Mobile No., Tel. No.: _____

T.I.N.: _____

IMPORTANT

1. Prices must be typewritten in ink clearly.
2. If offering a substitute / equivalent, specify brand name and make